

PUBLISHING POLICY

CONNOLLY PRIMARY SCHOOL



Publishing Policy

Connolly PS regularly publishes articles and photographs of students in a range of media forms, including digital and social media. This represents opportunity for Connolly PS to promote the successes of our school, and of our students. This policy refers to any student work or images which, when published, are able to be viewed by third parties.

Guidelines

Connolly PS will only publish student work or images:

- For the purpose of educating students, promoting Connolly PS, and/or promoting public education;
- With recorded parent/guardian consent;
- Where student safety and well-being can be assured; and
- When they will be stored and disposed of securely.

Student work or images may be published in a variety of ways including, though not limited to:

Online or Printed School Newsletters

- Connolly PS Webpage.
- Connolly PS Facebook page
- Front Office Displays
- Department of Education Online or Printed Material
- Connolly Links Newsletter
- Community Newspaper
- Seesaw app – online digital workflow



Procedures

- Parents should be given the opportunity to renew their consent on a regular basis.
- Parents may choose to withdraw their consent at any time.
- Prior to publishing, staff will ensure that the required parental consent has been received by the school.
- It is recommended that consent forms for school events (such as excursions/incursions), at which children may be photographed, include permission for the publishing of student work or images.
- Seesaw – Seesaw is a digital platform that is used in every class at Connolly PS. Seesaw is used for digital workflow and for teachers to share images of students work and images of learning. The online platform promotes oral language and reflections of learning for our students. It also supports the Digital Tech. curriculum and skills such as taking photos/videos and recordings.

